



Bookmobile Borrowing Policy

*Adopted by the the Library Board of Trustees
February 15, 2018*

The South Brunswick Library Bookmobile follows the main Library Borrowing Policies, as revised and adopted by the Library Board of Trustees, with the following exceptions:

Library Cards

A patron may borrow from the Bookmobile with a library card or other valid ID (driver's license, school ID, etc.).

Loan Period

Loan periods on the Bookmobile are as follows:

- DVDs — 2 weeks with no renewal
- Magazines — 2 weeks with no renewals
- Newly released or high demand books — 2 weeks with no renewals
- All other books — 4 weeks with two renewals
- Music CDs — 2 weeks with two renewals
- Interlibrary Loans — 4 weeks with no renewals; no exceptions

Requests/Reserves/ILL

Bookmobile items cannot be placed on hold; however, patrons may request in person or place a system hold on items from the main library or other consortium (LMxAC) libraries or request an interlibrary-loans (ILL) from libraries outside LMxAC and designate that they be placed on the Bookmobile for pickup.

There is a \$.25 fee for placing a system hold or ILL, payable at pick-up. Items must be picked up within two weeks.

Fees are waived for books on the school's assigned summer reading lists and South Brunswick affiliated book clubs.

In order to pick up a system hold or ILL, a patron must be in possession of the card used to place the hold or written permission of the cardholder.

Limit of Items Charged Out

Due to the size of the collection, there are limits, per person, per day, on certain Bookmobile items as follows:

Maximum of two magazines of the same title

Maximum of two nonfiction titles on the same subject (i.e.: cookbook, travel book, etc.)

Maximum of two holiday books

Maximum of five DVDs

Maximum of five Music CDs

Maximum of twenty (20) items in total